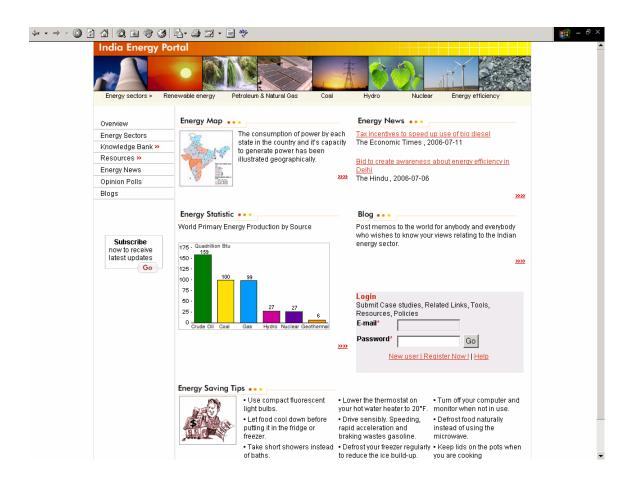
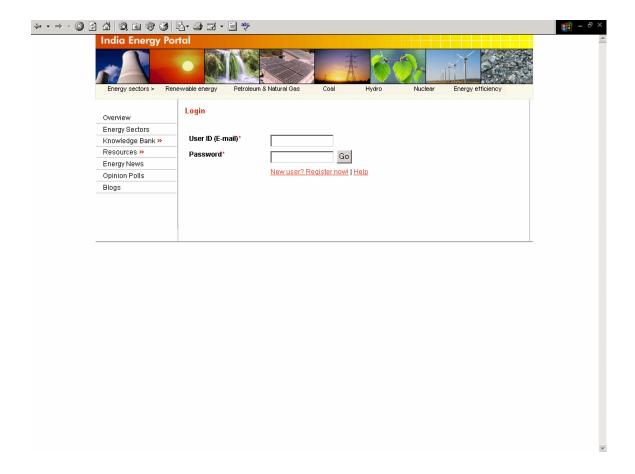
## Steps to be followed if you would like to submit documents in India Energy Portal using the CMS (Content Management System)

## Step 1: Logging in the CMS

Only registered users can submit a document in India Energy Portal using the CMS. If you are a registered user, you can login from the home page.



A login screen will also appear (if you have not logged from the home page), whenever you are trying to edit a document.

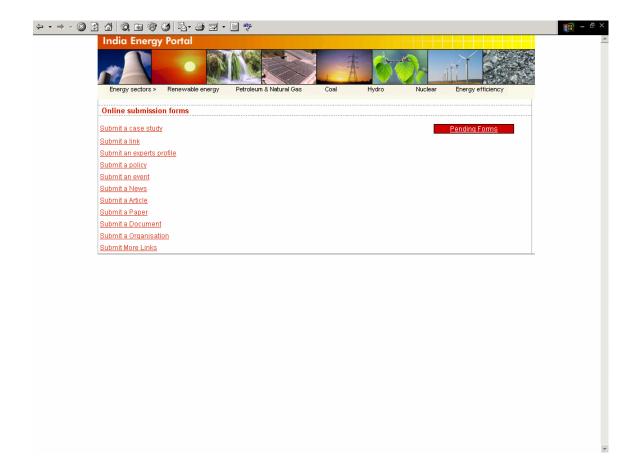


If you are a new user and need to register, then from the home page click on *New User? Register now!* link.

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	Energy sectors > Ren	newable energy Petroleum & Nature	al Gas Coal I	Hydro Nuclear	Energy effic	siency	
	Overview	Register					
-	Energy Sectors	-			* Eccanti	al information	
-	Knowledge Bank »	Name*			Loochii	ar innonnianon	
-	Resources »	-					
	Energy News	E-mail*					
-	Opinion Polls	Password *					
-	Blogs	Confirm Password *					
		Type of organization*	Select here	▼			
		if other, please specify	Selectuete	<u> </u>			
		Organization					
		Designation					
		Address			A		
					7		
		Telephone					
		Fax					
		Areas of interest*	☐ Solar - PV	☐ Solar - Thermal	□ Wind		
			Small Hydro	☐ Biomass/biofuels		orav	
			☐ Hydrogen		Petroleum 8		
			Coal		Nuclear	k Natural Gas	
			☐ Distributed	Geothermal	□ Nuclear		
			Generation	L Geothermai			
		Document types of interest*	☐ Policies	☐ Case Stu	dies Γ	Tools	
			☐ Directories of Experts	□ Relevant		Events	
			□ Newsletter		-		
		Would you like to receive e-mail updates about Energy Portal?	⊙Yes C No				
			Submit   Clear				

## Step 2: Submitting a document using CMS

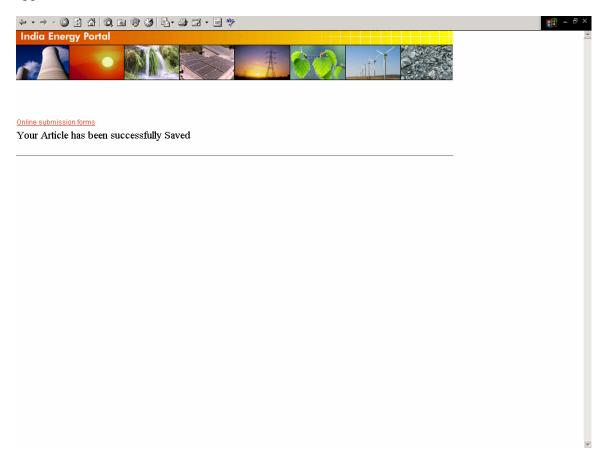
After logging, you will see the first screen of CMS



Select a submission form depending on the type of document to be submitted. For example, if you are submitting a article then you need to select article form.

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 India Energy Portal				
		A 60		
Energy sectors > Renewable ene	rgy Petroleum & Natural Gas	Coal Hydro Nucl	ear Energy efficiency	
Home > Articles			Online submission forms	
			* Essential information	
Article Title*				
Published In *				
Publisher Name *				
Abstract*		<u> </u>		
		<b>Y</b>		
Author Type	Secondry			
Author's Name				
Year				
Themes*	Renewable Energy - Solar - PV	Renewable Energy - Solar - Thermal	Renewable Energy - Wind	
	Renewable Energy - Small Hydro	Renewable Energy - Biomass/biofuels	☐ Renewable Energy - Waste to energy	
	Renewable Energy - Hydrogen			
	□ Coal	☐ Hydro	☐ Nuclear	
	Renewable Energy - Distributed Generation	Renewable Energy - Geothermal		
Full Text				
	Browse			
	SAVE Save and Publish	Clear		

There are some mandatory fields, which need to be filled. Otherwise, the document will not be submitted. Once the document is successfully submitted, the following screen appears.



More than one documents can be submitted by clicking on *online submission form* or one can even go to the home page.

## **Step 3: Logging out from the CMS**

You can logout either from the first screen or from any form of CMS.